



SEQUOIA 4-H CLUB OF SONOMA COUNTY CONSTITUTION

Article I Name

This unit shall be known as the **Sequoia 4-H** Club of Sonoma County, California.

Article II Purposes

The purposes of this 4-H unit shall be:

- A. To stimulate members *personal growth and development*. Help gain mastery and competence, enhanced independence, and personal values. Provide learning experiences for members to practice and evaluate their growth.
- B. To help youth *develop responsible citizenship*. Learn democratic ways and group living skills through practice. Share in community service-learning and citizenship projects and activities.
- C. To *develop effective leadership skills* through youth and adult partnerships.

Article III Relationship

The 4-H club is responsible to the County Council. County councils and clubs are accountable to the University of California (UC) and obligated to follow UC and 4-H Youth Development Program (4-H YDP) policies and procedures, and abide by the core values of the University of California 4-H YDP.

Article IV Membership

Section I

The 4-H club shall consist of at least 5 youth from 3 different families. Any boy or girl may enroll in 4-H clubs upon meeting the enrollment criteria:





A. Primary Member:

Must be 5 years old by December 31 of the program year. Primary members enrolling after December 31 must participate as a primary member until the end of the program year. Primary members cannot enroll in large animal projects. Approved primary member animal projects are dogs, cats, rabbits, rats, poultry, bees, mice, embryology, entomology, marine science, pygmy and Nigerian dwarf goats and therapeutic animal projects. A complete list of all approved primary projects is in the California 4-H Project List.

B. Junior, Intermediate and Senior Members:

Must be 9 years old by December 31 of the program year and may continue in the program until the end of the calendar year in which they become 19 years of age.

C. Home Schooled:

Children are to enroll based on their chronological age by December 31st.

Section 2

County guidelines and the specific purposes or projects of the local club, its leadership and membership, determine local membership eligibility.

Section 3. Duties of the Members.

It shall be the duty of each member to:

- Abide by the 4-H member Code of Conduct;
- Abide by the Core Values of the University of California 4-H Youth Development Program;
- Attend meetings regularly;
- Participate fully in project work;
- Complete records of the work done;
- Perform such duties of office or committees as may be required; and
- Help make the meetings interesting and helpful.

**Article V
Officers**

The officers of this 4-H club shall be president, vice president(s), secretary, treasurer and other positions as deemed appropriate.





Article VI Meetings

The 4-H club will have as many meetings as are necessary to complete project work and to carry on a successful 4-H club program. A minimum of eight (8) meetings is recommended. Attendance and participation can be promoted through incentive and recognition programs.

Article VII Organization Volunteers

Two adult volunteers must be present at all 4-H club and project meetings. The organizational 4-H club volunteer (club leader) and/or assistant organizational unit volunteer (assistant club leader) must be in attendance at all club meetings unless they arrange for an adult volunteer substitute. When two 4-H adult volunteers cannot be at the meeting, one 4-H adult volunteer and another adult at least 21 years old or 4-H staff member must be present instead.

One Community Club Leader will be elected as well as up to three Assistant Community Club Leaders. The Community Club Leader and Assistant Community Club Leaders will be responsible for all club organization and membership as well as overseeing and authorizing club planned activities, budgets, checking accounts and fiscal obligations. Community Club Leaders will be elected at the May meeting.

Article VIII Parents/Guardians

Parents/guardians with youth under 18 should wait until two adult volunteers are present before leaving their child(ren) at a meeting. They must arrive to pick up their children 15 minutes before the scheduled meeting adjournment. Parents are expected to abide by all University of California 4-H YDP policies and core values.

Article IX Nondiscrimination Statement

It is the policy of the University of California (UC) and the UC Division of Agriculture & Natural Resources not to engage in discrimination against or harassment of any person in any of its programs or activities on the basis of race, color, national origin, religion, sex, gender, gender expression, gender identity, pregnancy (which includes pregnancy, childbirth, and medical conditions related to pregnancy or childbirth), physical or mental disability, medical condition (cancer-related or genetic characteristics), genetic information (including family medical history), ancestry, marital status, age, sexual orientation, citizenship, or service in the uniformed services (as defined by the Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA), as well as state military and naval service. This policy is intended to be consistent with the provisions of applicable state and federal laws and University policies.





University policy also prohibits retaliation against any employee or person in any of its programs or activities for bringing a complaint of discrimination or harassment pursuant to this policy. This policy also prohibits retaliation against a person who assists someone with a complaint of discrimination or harassment, or participates in any manner in an investigation or resolution of a complaint of discrimination or harassment. Retaliation includes threats, intimidation, reprisals, and/or adverse actions related to employment or to any of its programs or activities.

In addition, it is the policy of the University and ANR to undertake affirmative action, consistent with its obligations as a Federal contractor, for minorities and women, for persons with disabilities, and for covered veterans. The University commits itself to apply every good faith effort to achieve prompt and full utilization of minorities and women in all segments of its workforce where deficiencies exist. These efforts conform to all current legal and regulatory requirements, and are consistent with University standards of quality and excellence.

In conformance with Federal regulations, written affirmative action plans shall be prepared and maintained by each campus of the University, including the Division of Agriculture and Natural Resources. Such plans shall be reviewed and approved by the Office of the President and the Office of the General Counsel before they are officially promulgated.

Inquiries regarding the University's nondiscrimination policies may be directed to

Linda Marie Manton, Affirmative Action Contact, University of California, Davis, Agriculture and Natural Resources, 2801 Second Street, Davis, CA 95618, (530) 750-1318.

The Sequoia 4-H Club of Sonoma County affirms and complies with this University of California policy.

Shelby Gersley /s/

4-H Club President

Kelly Hinde /s/

Organizational 4-H Club Volunteer

4-H YDP Staff

County Director

This constitution was adopted October 12, 2005

This constitution was amended September 2012

This constitution was amended October 8, 2014

It is the policy of the University of California (UC) and the UC Division of Agriculture & Natural Resources not to engage in discrimination against or harassment of any person in any of its programs or activities (Complete nondiscrimination policy statement can be found at <http://ucanr.edu/sites/anrstaff/files/176836.doc>). Inquiries regarding ANR's nondiscrimination policies may be directed to Linda Marie Manton, Affirmative Action Contact, University of California, Davis, Agriculture and Natural Resources, 2801 Second Street, Davis, CA 95618, (530) 750-1318.

